



HBA/LUT Quarterly Meeting

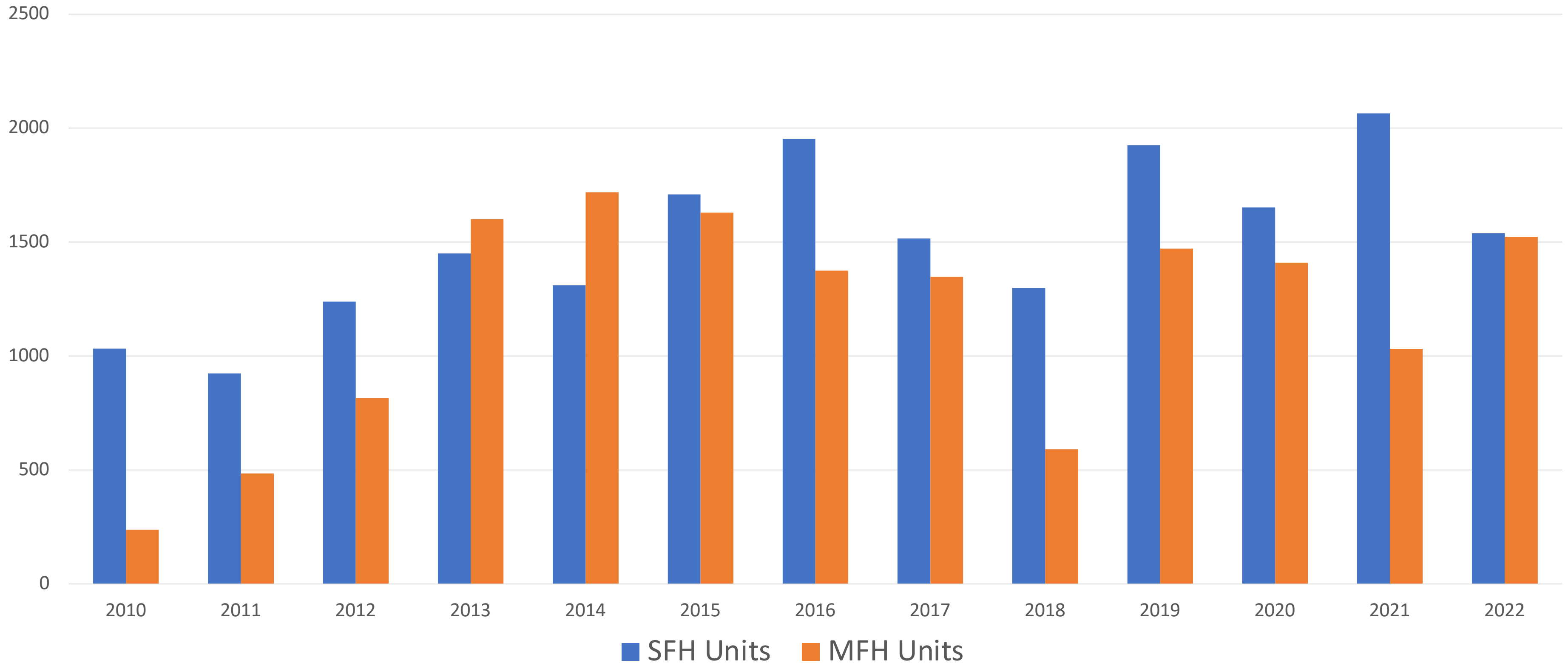
| Aug. 16, 2023

Land Use & Transportation

washingtoncountyor.gov/lut

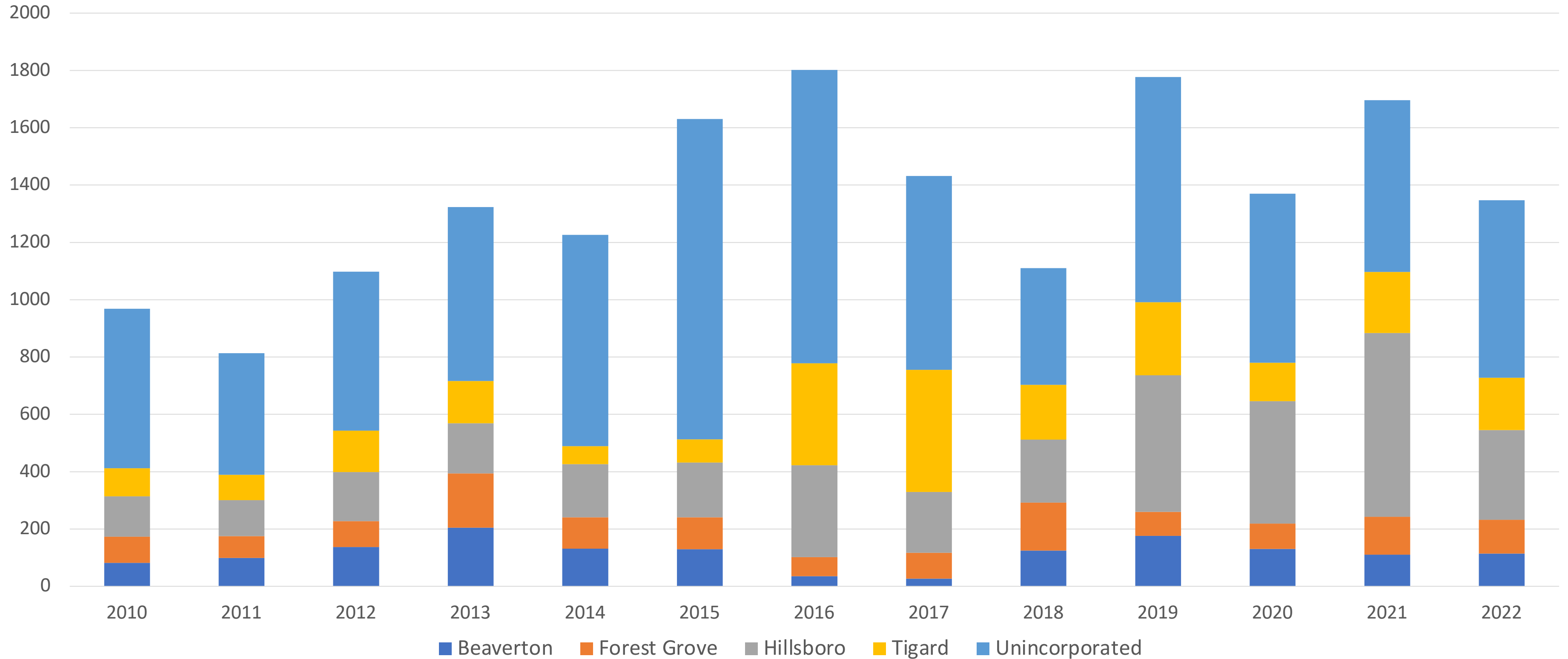


Total housing permits in Washington County



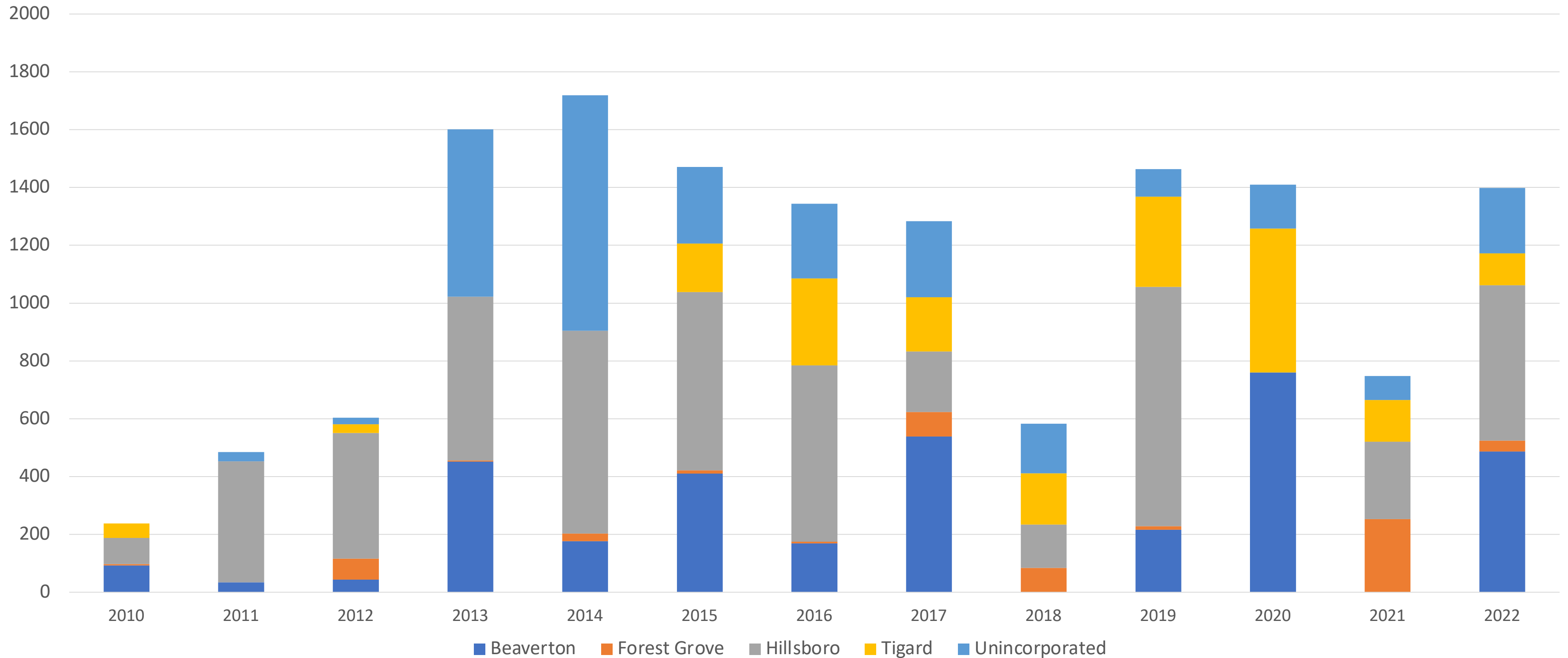


Single-family units by jurisdiction





Multifamily units by jurisdiction



→ Staffing

Building Official Scott Linfesty retired Aug. 4

Derrick Moon is our Interim Building Official

We've had several successful recruitments; still have vacancies. Current job postings:

- Electrical Inspector
- Survey Tech III (ETS division)

Upcoming job postings:

- Plumbing Inspector
- Plans Examiner II
- Building Official
- Engineer and Senior Engineer (ETS division)



→ Target service levels

Staff have developed target service levels, now online:

- [Land Development Process](#)
- [Building Permit Timeline](#)

Next step: Show actual review times; update regularly



→ Target and actual service levels

Service	Target timeline*	Current timeline*	August 26, 2022*
Permit set up	3-5 days	10 days	36 days
Completeness review	3-5 days	1 days	5 days
File check review	3-5 days	3 days	36 days
Permit issuance	1-2 days	1 day	1 day
Building inspections	1-2 days	3 days	n/a

*Business days

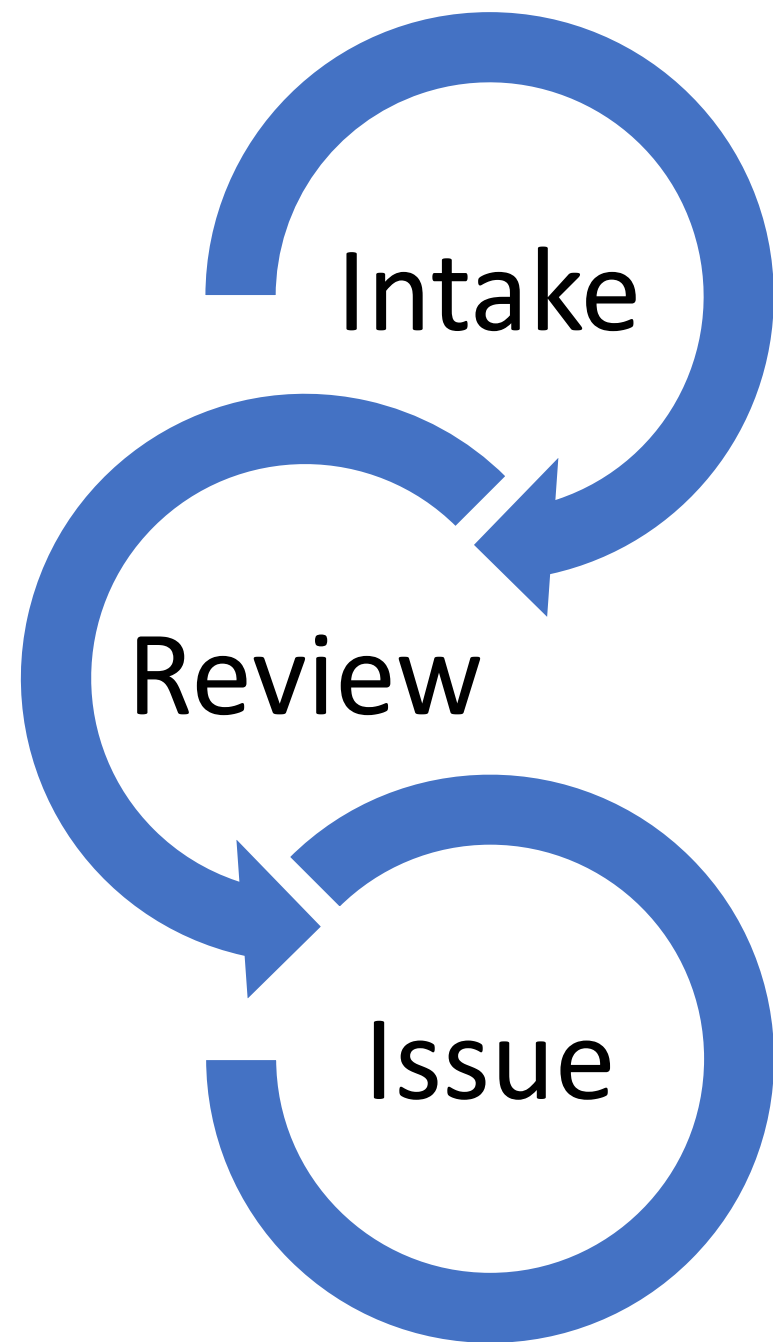


Other process improvements

Staff continues reviewing processes and implementing improvements to maximize efficiency and maintain a high service level.

This includes:

- Updating ProjectDox workflows to improve efficiencies for reviews
- Implementing Online Applicant Services (OAS) software to allow for direct permit submittals by applicant
- Documenting processes and sharing with the community
- Implementing electronic submittals for Development Review/Current Planning
 - Pre-application requests can be made by emailing forms and paying online





Questions?

Erin Wardell, Planning and Development Services Manager

erin_wardell@washingtoncountyor.gov

Stephen Roberts, Director, Department of Land Use & Transportation

stephen_roberts@washingtoncountyor.gov



Land Use & Transportation
Planning and Development Services
www.washingtoncountyor.gov